

## Minutes of Committee Meeting - 11 December 2022

Present: Alma Forsyth  
Wendy Brindle  
Hannah Bradley Croall  
Martin Foreman  
Siobhan McGovern  
James Scott  
Alastair Smith  
Kate Stephenson

1. Apologies: Claire Wood
2. The minutes of the previous meeting were approved.
3. **A Christmas Carol report:** Hannah proposed that the Committee extend its hearty congratulations and thanks to director, Angela Harkness Robertson, and all involved in this ambitious and entertaining production. The Committee concurred. Alma confirmed the transfer of programme cash sales (£67.00) to the EGTG account. Other financial details were not yet available. Hannah advised that there was an increase in ticket sales when *Edinburgh's Christmas* events programme, in which ACC figured, went live. A total of 329 tickets were issued (including 4 comps).
4. **Tunnel Vision update:** Being among the judges for the SCDA one act play festival, Kate left the meeting for this item. The Committee was pleased to note that James would be a member of the cast while Alastair would be set building. Production manager, Martin, announced a good team both on stage and off. Given the EGTG's continuing problem of issuing payment only by cheque, discussion ensued as to how to provide director, Claire M, with her budget of £100.00. The usual solution is to reimburse expenses on production of a receipt. In this instance, Martin has offered to pay the money upfront so that Claire M will not be out of pocket.
5. **Copenhagen update:** The production is scheduled for the week of 21 to 27 May 2023 at the Roxy Upstairs. Claire W and Alma will be joint production managers. Director, Ross H, wishes to begin rehearsing in February. Although this would entail a long rehearsal period, the technical complexity of the text might demand more work, especially if the cast had no previous knowledge of physics or quantum mechanics. Audition dates should be confirmed before the Christmas break. Hannah will confer with Ross about a publicity image. It was not clear if rights had yet been granted – Ross and Claire W to be consulted.
6. **Fringe 2023 update on 2<sup>nd</sup> slot:** Following an open request at our programme launch on 7 December, Hilary Spiers offered to direct *Shakers* by John Godber and Jane Thornton. It was generally thought that the play would be suitable for the Fringe and also present a satisfying challenge for the cast of four women. The Committee agreed, therefore, to accept Hilary's offer. Alma is to check the opinion of Claire W and then inform Hilary of the decision, adding that a production manager would be assigned to support her. The Committee should also let Michael Mulligan know that EGTG has filled its 2<sup>nd</sup> Fringe slot. Fringe registration can now also be submitted before the closing date.
7. **Home Street:** A vote of thanks was extended to Hannah, Kate, Siobhan and Wendy for attending the scheduled clear out earlier on what was a bitterly cold day. Hannah proposed

that the next clear out not take place until the beginning of March in case *Tunnel Vision* goes forward to the next round of the SCDA competition. The morning of Sunday 12 March was provisionally agreed upon, so that anyone by then involved in rehearsals would be free for the remainder of the day. During the winter months Michael M will keep an eye open for leaking pipes in HS.

8. **Membership update:** Membership secretary, Martin, proposed a number of changes to the EGTG membership system which included having a rolling membership year, scrapping the 'friend' option and reducing the membership fee from £25 to £20. Hannah suggested scrapping the show fee of £25 (currently paid by directors, assistant directors and performers) but making it obligatory for all involved in a production (whether on or back stage) to become a member of EGTG. A lengthy and lively discussion ensued and a vote on proposed changes was postponed until our next meeting in order that Committee members may, in the meantime, consider them calmly. Moreover, some of the proposals would have to be put to the membership at the AGM. The following points, however, were agreed: a) that everyone on the Committee must be a fully paid up EGTG member as required by the Constitution – this refers to all current Committee members apart from Kate who attends meetings as an observer until a new Committee is elected at the AGM; b) that rehearsals for a production may not begin until each person involved has paid a membership fee – this too is required by the Constitution.
9. **Constitution, Article 5, 3<sup>rd</sup> para:** Does it have any legal standing? Alastair explained that because EGTG is an unincorporated association, all individual members of the Committee are liable for their own actions and for those of other members. In principle, however, we should be covered by our insurance. Alastair will prepare a note describing the legal position of Committee members. As an adjunct to this, Kate asked if EGTG's general policies are displayed centrally for anyone to consult. Hannah confirmed that they are on our website and that measures are taken for individual shows with regards to young participants. Alma gave ACC as an example for which Anji received parental consent, applied for Council licences and ensured that she and some members of the cast had the appropriate documentation for working with children. Kate offered to draw up a safeguarding policy for EGTG. She was advised first to approach Claire W who might have already done some work on this and to consult the SCDA website which should contain relevant information.
10. **AOB:** Martin will distribute details of who has which keys to BP and HS. Hannah reminded us we need to discuss the structure of the EGTG Committee for 2023.

The next meeting will be held via zoom on **Tuesday, 17 January 2023 at 19h00.**