

Minutes of Committee Meeting – 19 July 2023

Present: Hannah Bradley Croall

Martin Foreman

Claire Morand

James Scott

Alastair Smith

Claire Wood

Non-Committee minute taker: Alma Forsyth

1. Apologies: Siobhan McGovern, Kate Stephenson, Robert Wylie
2. The minutes of the previous meeting were approved by Hannah and seconded by Claire M.
3. **Fringe 2023:**
 - a) Set/props/costume – *Shakers*: Claire M confirmed that everything was progressing as planned. *crackers* – Alastair is building/painting set and furniture; costumes are actors' own, from Home St or charity shops; Claire W confirmed budget was sufficient.
 - b) Get-in/transportation/dress rehearsal photos – Claire M reported that directors Claire W and Hilary Spiers had discussed the order of get-in on Sunday 6 August and subsequent rehearsals. Alastair and Richard Spiers will meet with Michael Mulligan to arrange moving the sets from Home St to the venue. One van will be used for both shows and Alastair will book it in the coming days. A discussion ensued as to which hire company would be best and could deliver within the budget of £200. As regards dress rehearsal photos, Claire W has asked the photographer mother of one of her cast to undertake this for *crackers*. For *Shakers*, Claire M will approach Kate S.
 - c) FoH – Claire M reported that a FoH manager has been found for each evening of the run but that some support volunteers were still required, particularly for Friday and Saturday. She will continue to explore who might be available to help, including members of casts and production teams. Hannah volunteered for the second show on Friday, while Alma offered to help on the first. Hannah confirmed she had all the FoH equipment.
 - d) Other Fringe matters – Claire W is still awaiting the official parental permission for a young actor to appear, although verbal assurance has been received. Claire W herself has the necessary disclosure documentation allowing her to work with young persons.
4. **AOB:** a) Hannah announced that Fringe ticket sales were encouraging and ahead of those for the same time last year. *crackers* = 39; *Shakers* = 88. Publicity had picked up this week and will be ramped up proportionately as the Fringe draws closer. b) Hannah proposed that another Home Street clear out take place after the Fringe and Sunday 17 September from 14h00 to 15h30 was agreed upon.

The next meeting will be held via Zoom on **Wednesday 27 September at 19h30**.